



**This is a professional wedding photography; please read carefully, initial each paragraph where indicated, and sign below.**

Wedding Photography Package Desired: (Check package)

Essential Collection       Signature Collection       Complete Collection       Associate Only

I, the undersigned (client), recognize that I am hiring the services of J Andrew Photographic Design. I understand that I the Client, will be responsible for any applicable sales tax on the agreement price of the above selected wedding package as well as all additional prints / reprints, or DVDs ordered from J Andrew Photographic Design. I agree to pay \$\_\_\_\_\_ (enter amount of retainer) before the wedding as a non-refundable retainer and I realize the remaining balance of the agreed upon wedding photography package is due two weeks prior to the wedding date. Upon signature and receipt of retainer, J Andrew Photographic Design reserves the \_\_\_\_\_ day in the month of \_\_\_\_\_, 200\_\_\_\_ for the duration of \_\_\_\_\_ hours to perform wedding photography services. I understand that should I wish to contract J Andrew Photographic Design for more hours on the day of the wedding, I will be subject to and required to pay an overtime rate of \$200.00 per hour of additional photography coverage requested. \_\_\_\_\_(Initial)

**Demonstration of Work:** I agree that I have seen a demonstration of J Andrew Photographic Design photography services prior to signing this contract and I realize J Andrew Photographic Design retains all editorial control regarding the finished product(s) of any prints and album design. \_\_\_\_\_(Initial)

**Reproduction Rights:** All photographic materials shall remain the property of J Andrew Photographic Design and images from the client's event may be used for display, advertising, or demonstrational purposes. Client grants J Andrew Photographic Design, a Model's/Photo Release for all purposes. \_\_\_\_\_(Initial)

**Collection/Attorney Fees:** I also understand that I will be responsible for any and all collection fees and/or attorney's fees on any unpaid balances. \_\_\_\_\_(Initial)

**Notice of Copyright:** It is ILLEGAL to copy or reproduce any works of J Andrew Photographic Design without written consent and violators of this Federal Law will be subject to criminal and civil penalties. J Andrew Photographic Design may, at their discretion, permit the client to reproduce photographic images. If such permission is granted, a separate photography copyright release will be issued to the client. \_\_\_\_\_(Initial)

**Payments:** A retainer of \$\_\_\_\_\_ is required at the time of booking with the balance due and payable two weeks prior to the event date. This initial retainer is made to secure the date for J Andrew Photographic Design and pre-hire any needed production assistants. The retainer is non-refundable. Should the client not pay the balance due at least two weeks prior to the client's event date, client's retainer will be forfeited and the studio will be under no further obligation to the client. Payments are non-refundable, even if the wedding is cancelled or postponed, unless J Andrew Photographic Design has failed to fulfill this contract. \_\_\_\_\_(Initial)

**Limitation of Liability:** J Andrew Photographic Design liability is limited to the refund of actual payments received from client, even if there is negligence or gross negligence on the part of J Andrew Photographic Design. \_\_\_\_\_(Initial)

**Cancellation:** If client cancels this contract, J Andrew Photographic Design may keep any payments as liquidated damages. If client fails to make payments as agreed, this contract is cancelled and J Andrew Photographic Design, is relieved of any further responsibility to the client. \_\_\_\_\_(Initial)

**Entire Agreement:** This agreement represents the entire agreement between J Andrew Photographic Design and the client and includes all representations and negotiations of the parties. No verbal representations are binding upon the parties. Any additions to or modifications of this agreement must be in writing and agreed upon by both parties. In the event attorney's fees are incurred by J Andrew Photographic Design, to enforce its rights under this agreement, the client shall pay all cost and reasonable attorney's fees incurred by J Andrew Photographic Design. \_\_\_\_\_(Initial)



**Editing, Creative Control & Album Revisions:** Client agrees that J Andrew Photographic Design, may use its best judgment in editing of any photographic prints and photography albums. Client will be given two opportunities to revise the completed wedding album. Should the client wish to make any further album revisions, the client will be required to pay an album revision fee of \$250 per revision thereafter. All album revisions must be approved by the client within twelve months of the date the first wedding album proof is presented to the client. Should the client not approve the final album design within twelve months of the date the first wedding album proof is presented to the client, J Andrew Photographic Design is under no further obligation to the client and the client forfeits any album credits previously included in the wedding package. \_\_\_\_\_(Initial)

**Album Credits:** Album credits may only be applied towards the purchase of wedding albums and have no cash value. Should the client wish to purchase additional album pages beyond the album credit included in the wedding package selected by the client, the client will be subject to an additional per page fee as described in the pricing information attached to this agreement. \_\_\_\_\_(Initial)

**Print Credits:** Print credits may only be applied towards the purchase of prints from the client's online wedding website and have no cash value. \_\_\_\_\_(Initial)

**Engagement and Bridal Sessions:** Packages that include an engagement session or a bridal session do not include any digital files, copyright releases or prints with the session. Should the client choose to forfeit the engagement and/or bridal session, J Andrew Photographic Design is not obligated to provide any print credit, album credit, or other compensation to the client. \_\_\_\_\_(Initial)

**Services:** Except for the Associate Only package, Johnny Andrew Eaker will be the photographer attending your event. In the event of an unforeseen emergency, such as but not limited to illness, an associate photographer may be assigned to photograph the wedding event. Associate photographers of J Andrew Photographic Design, has been specifically trained by the owner or have had formal professional training to provide the high quality service and product observed during the initial consultation. All employees and representatives have been and continue to be under supervision of the owners of J Andrew Photographic Design. \_\_\_\_\_(Initial)

**Parking Fees:** Client agrees to provide parking near the wedding and reception site. If any costs are associated with parking then Client will incur them. \_\_\_\_\_(Initial)

**Travel Fees Within the State of Missouri:** Travel fees will not be incurred by the client if the wedding is within 150 miles of Columbia, Missouri. Weddings farther than 150 miles but within the State of Missouri will incur a gas surcharge of \$\_\_\_\_\_, \_\_\_\_\_ nights hotel stay, and \$\_\_\_\_\_ a day per diem per photographer. \_\_\_\_\_(Initial)

**Destination Weddings (requiring plane flights outside of Missouri):** After the initial contract signing and payment of the retainer, a travel expense advance of \$1000 is due 6 months before the wedding date to cover our expenses for airline tickets and necessary destination wedding expenses. Necessary destination wedding expenses include:

- Roundtrip airfare to the destination for \_\_\_\_\_ photographer(s)
- All meals and lodging for \_\_\_\_\_ nights and \_\_\_\_\_ days
- Parking, Taxi, Shuttle and/or other reasonable transportation expenses

J Andrew Photographic Design is not liable for any extra fees or cancellations caused or imposed by your wedding venue. Client is responsible for getting clearance with the venue for the photographer to be on site. Airline travel is always scheduled with one extra day before the wedding, this allows time for unexpected airline cancellations and delays. Depending on the travel destination, two days travel before the wedding ceremony may be necessary. Destination wedding packages include rehearsal coverage, and "day after" session. **Travel within the continental United States is included in the Complete Collection.**

J Andrew Photographic Design and the client may agree to travel terms which differ from those stated above. Any changes to the above travel policy will be in writing and agreed upon by the client and J Andrew Photographic Design.

- Agree to travel terms as stated above \_\_\_\_\_(Initial)  
 Alternative Travel Arrangements – See attached destination wedding agreement \_\_\_\_\_(Initial)  
 Not Applicable \_\_\_\_\_(Initial)



**Lunch/Dinner Break:** Client agrees to provide as a minimum one half-hour break during the reception coverage to provide J Andrew Photographic Design staff the opportunity to eat. If J Andrew Photographic Design has to leave the premise to eat then J Andrew Photographic Design is not responsible for any events missed. \_\_\_\_\_(Initial)

**Will a meal be provided for a crew of two on premise or should we plan on eating off premise?**

On Premise Meal Provided       Off Premise No Meal Provided

**I/We agree to the terms listed in this contract, and acknowledge that I/We have received a copy of this contract.**

\_\_\_\_\_  
**Client/Representative**

\_\_\_\_\_  
**J Andrew Photographic Design**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**



# Wedding Order Form

How did you hear of J Andrew Photographic Design? (Please check and fill all that apply)

Bridal Show: \_\_\_\_\_  Yellow Pages: \_\_\_\_\_  Referral: \_\_\_\_\_  
(city of show) (Name of Phone Book) (Person or Business Name)

Internet: \_\_\_\_\_  Direct Mailing \_\_\_\_\_  Other: \_\_\_\_\_  
(Name of Site - yahoo, google)

Bride's Name \_\_\_\_\_ Groom's Name \_\_\_\_\_

Date of Wedding \_\_\_\_\_ Time of Wedding \_\_\_\_\_

Wedding Location \_\_\_\_\_ Reception Location \_\_\_\_\_  
 Address \_\_\_\_\_ Address \_\_\_\_\_  
 \_\_\_\_\_

Mailing Address (After the wedding)  
 Street \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email Address \_\_\_\_\_

\_\_\_\_\_ **Price**

**Photography Wedding Package Desired:** \_\_\_\_\_

### Special Instructions Or Other Information

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Attach Additional Sheets If Necessary